



QUOTE/ORDER FORM

All new orders must have a quote based on the logo before proceeding. Total cost includes a digitizing fee (one-time fee only) We will contact you to provide that cost and confirm your order before embroidery. **WE MUST RECEIVE YOUR LOGO BEFORE A QUOTE CAN BE GIVEN** (acceptable formats: pdf or jpg.) **Please use one form per logo.** Please use additional order forms for multiple logos. This form can be submitted one of four ways:



By Phone: 330-882-1000 Monday-Friday
(9:00am-5:00pm est)



By Mail: Akron Embroidery,
5548 Manchester Road, Akron, OH 44319



By E-Mail: sales@akronemb.com



By Fax: 330-882-1001

NEW ORDER

RE-ORDER

Date Ordered _____ PO# _____

LOGO NAME _____

please email your logo in pdf or jpg format to sales@akronemb.com

ORDERED BY:

_____ company name

_____ contact

_____ address

_____ phone

_____ email address

SHIP TO:

_____ company name

_____ contact

_____ address

_____ phone

_____ email address

STOCK #	BRAND	DESCRIPTION	COLOR	SIZE	QTY	QUOTE
<i>digitization of your personal logo (quote will be provided before embroidery begins)</i>						

SHIPPING/HANDLING COSTS:

up to \$50.....	\$6.95
\$50.01 to \$100.00.....	\$8.95
\$100.01 to \$150.00.....	\$11.95
\$150.01 to \$200.00.....	\$14.95
\$200.01 to \$250.00.....	\$16.95
\$250.01 to \$300.00.....	\$18.95
\$300.01 to \$400.00.....	\$20.95
\$400.01 to \$499.99.....	\$22.95
\$500 and up	FREE SHIPPING

OFFICE USE ONLY:

Order received _____

Logo received _____

Quote given _____

TOTAL MERCHANDISE	
SALES TAX	
LOGO DIGITIZATION	
SHIPPING/HANDLING	
ORDER TOTAL	

PLEASE EMAIL YOUR LOGO IN PDF OR JPG FORMAT TO sales@akronemb.com